



African Parliamentary Union

45th CONFERENCE
80th Session of the Executive Committee
Abidjan, 11 – 15 December 2023



**National Assembly
of Côte d'Ivoire**

General Information

The National Assembly of Côte d'Ivoire is honored to host the 80th Session of the Executive Committee and the 45th Conference of African Parliamentary Union (APU) in Abidjan, Côte d'Ivoire, and welcomes all delegations that will take part in this high - level event.

The information provided in this document is intended to guide all participants to the 80th Session of the Executive Committee and the 45th Conference of African Parliamentary Union scheduled to take place in Abidjan, Côte d'Ivoire, from 11 to 15 December 2023.

1. VENUE OF THE SESSION

The 80th Session of the Executive Committee and the 45th Conference of African Parliamentary Union will be held **at the National Assembly, Abidjan.**

2. REGISTRATION

The APU Member Parliaments invited to take part in the Sessions are requested to communicate on the attached registration form the composition of their delegation no later than 4 December 2023 to the following addresses:

National Assembly of Côte d'Ivoire Emails: secretariat@assnat.ci	With copy to: African Parliamentary Union (APU) Emails: apunion.org@gmail.com; idigado223@gmail.com;
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3. VISAS

To obtain entry visas, participants are requested to contact the diplomatic or consular representations of Côte d'Ivoire in their respective countries.

For participants from countries not hosting Ivorian diplomatic or consular representations, they can apply for visas online at the following link: **<https://snedai.com/e-visa/>**

4. CLIMATE

In December, the temperature oscillates between 27 and 32°C. The weather is sunny with occasional light rain.

5. TRANSPORT OF DELEGATES

The National Assembly of Côte d'Ivoire will provide transportation for delegates upon arrival and departure, between hotels and the Conference venue as well as between hotels and official event venues. It is recommended that delegates book the Hotel included in the list of Hotels proposed by the National Assembly of Côte d'Ivoire.

6. EXCHANGE REGULATIONS

The currency used in Côte d'Ivoire is the CFA Franc. As of 9 November 2023, the price of this currency was as follows:

1 € (Euro) = 656, 99 FCFA

1 USD = 613,67 FCFA

7. SANITARY PROVISIONS

It is strongly recommended that delegates have a valid international vaccination certificate. Côte d'Ivoire requires delegates to be up to date with their yellow fever vaccination. Emergency medical service will be provided during the Conference.

8. HOTELS

Delegations will make their reservations directly with the recommended hotels listed below. **Participants are kindly requested to communicate their reservations at the Hotel of their choice on the attached form no later than December 7, 2023**, with a copy to the following E mail addresses:

National Assembly of Côte d'Ivoire

Email: secretariat@assnat.ci

African Parliamentary Union (APU)

Emails:

apunion.org@gmail.com;

idigado223@gmail.com;

Hotel bills must be paid directly to the hotel concerned.

The National Assembly of Côte d'Ivoire recommends, for the delegates' stay, the following hotels:

	HOTELS	Rooms category and rates (in Francs CFA)				Location	Reservation Contact
		Standard	Supérieure	Executive	Suite		
1	SOFITEL ABIDJAN HOTEL IVOIRE	155.000	170.000	-	325.000	Plateau	E-mail : H8844-sl1@sofitel.com Tel : 00225 27 22 48 26 26
2	MOEVENPICK HOTEL		144.000	164.000	214.000	Plateau	E-mail : Djeneba.SIDIBE@movenpick.com Tel : +225 27 20 31 80 07 / 20 31 80 33
3	PULLMAN HOTEL	-	115.000	-	205.000	Plateau	E-mail : Margaux.venturini@accor.com Tel : 00225 07 98 30 80 62
4	HOTEL TIAMA	118.000	128.000	228.000	328.000	Plateau	E-mail : reservation@hotel.tiama.ci Tel : 00225 27 20 31 30 00
7	IVOTEL PLATEAU	65.000	65.000	65.000	-	Plateau	E-mail : b.ndri@ivotel.com Tel : 00225 07 47 91 22 35



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National Assembly
of Côte d'Ivoire**FORM : REGISTRATION OF DELEGATES**

Parliament:
 Organization

Head of delegation (Names):
 Members of delegation :

FAMILY NAME	FIRST NAME	TITLE

Secretaries, Advisers :

1.....

2.....

Date & signature.....

Please complete the form and address **by 4 December 2023**, at the latest to :

National Assembly of Côte d'Ivoire Emails: secretariat@assnat.ci	With copy to: African Parliamentary Union (APU) Emails: apunion.org@gmail.com; idigado223@gmail.com;
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HOTEL BOOKING FORM

(Each participant should complete the individual hotel booking form)

HOTEL : _____

Family name: _____ First name: _____

Parliament /Organization : _____

Address : _____

N. telephone : _____ Email : _____

Arrival date : Hour: Flight N° :from:.....

Departure date:Hour : Flight N° :

Number of nights : _____

Room category : _____

Special requests : _____

Signature : _____

Date: ____/____/____

This form should be sent by 7 December 2023 at the latest to the selected Hotel with copy to:

National Assembly of Côte d'Ivoire Emails: secretariat@assnat.ci	With copy to: African Parliamentary Union (APU) Emails: apunion.org@gmail.com; idigado223@gmail.com;
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