General Information
The National Assembly of Côte d’Ivoire is honored to host the 80th Session of the Executive Committee and the 45th Conference of African Parliamentary Union (APU) in Abidjan, Côte d’Ivoire, and welcomes all delegations that will take part in this high-level event.

The information provided in this document is intended to guide all participants to the 80th Session of the Executive Committee and the 45th Conference of African Parliamentary Union scheduled to take place in Abidjan, Côte d’Ivoire, from 11 to 15 December 2023.

1. VENUE OF THE SESSION

The 80th Session of the Executive Committee and the 45th Conference of African Parliamentary Union will be held at the National Assembly, Abidjan.

2. REGISTRATION

The APU Member Parliaments invited to take part in the Sessions are requested to communicate on the attached registration form the composition of their delegation no later than 4 December 2023 to the following addresses:

<table>
<thead>
<tr>
<th>National Assembly of Côte d’Ivoire</th>
<th>With copy to: African Parliamentary Union (APU)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emails: <a href="mailto:secretariat@assnat.ci">secretariat@assnat.ci</a></td>
<td>Emails: <a href="mailto:apunion.org@gmail.com">apunion.org@gmail.com</a>; <a href="mailto:idigado223@gmail.com">idigado223@gmail.com</a>;</td>
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3. VISAS

To obtain entry visas, participants are requested to contact the diplomatic or consular representations of Côte d’Ivoire in their respective countries.

For participants from countries not hosting Ivorian diplomatic or consular representations, they can apply for visas online at the following link: https://snedai.com/e-visa/

4. CLIMATE

In December, the temperature oscillates between 27 and 32°C. The weather is sunny with occasional light rain.
5. TRANSPORT OF DELEGATES

The National Assembly of Côte d'Ivoire will provide transportation for delegates upon arrival and departure, between hotels and the Conference venue as well as between hotels and official event venues. It is recommended that delegates book the Hotel included in the list of Hotels proposed by the National Assembly of Côte d'Ivoire.

6. EXCHANGE REGULATIONS

The currency used in Côte d'Ivoire is the CFA Franc. As of 9 November 2023, the price of this currency was as follows:
1 € (Euro) = 656, 99 FCFA
1 USD = 613,67 FCFA

7. SANITARY PROVISIONS

It is strongly recommended that delegates have a valid international vaccination certificate. Côte d’Ivoire requires delegates to be up to date with their yellow fever vaccination. Emergency medical service will be provided during the Conference.

8. HOTELS

Delegations will make their reservations directly with the recommended hotels listed below. **Participants are kindly requested to communicate their reservations at the Hotel of their choice on the attached form no later than December 7, 2023**, with a copy to the following E-mail addresses:

**National Assembly of Côte d’Ivoire**
Email: secretariat@assnat.ci

**African Parliamentary Union (APU)**
Emails:
apunion.org@gmail.com; idigado223@gmail.com;

Hotel bills must be paid directly to the hotel concerned.

The National Assembly of Côte d’Ivoire recommends, for the delegates’ stay, the following hotels:
<table>
<thead>
<tr>
<th>HOTELS</th>
<th>Rooms category and rates  (in Francs CFA)</th>
<th>Location</th>
<th>Reservation Contact</th>
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<tr>
<td></td>
<td><strong>Standard</strong></td>
<td><strong>Supérieure</strong></td>
<td><strong>Executive</strong></td>
</tr>
<tr>
<td><strong>1</strong> SOFITEL ABIDJAN HOTEL IVOIRE</td>
<td>155.000</td>
<td>170.000</td>
<td>-</td>
</tr>
<tr>
<td><strong>2</strong> MOEVENPICK HOTEL</td>
<td>144.000</td>
<td>164.000</td>
<td>214.000</td>
</tr>
<tr>
<td><strong>3</strong> PULLMAN HOTEL</td>
<td>115.000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>4</strong> HOTEL TIAMA</td>
<td>118.000</td>
<td>128.000</td>
<td>228.000</td>
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<tr>
<td><strong>7</strong> IVOTEL PLATEAU</td>
<td>65.000</td>
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# FORM : REGISTRATION OF DELEGATES

Parliament: .................................................
Organization:

Head of delegation (Names): .................................................................
Members of delegation:

<table>
<thead>
<tr>
<th>FAMILY NAME</th>
<th>FIRST NAME</th>
<th>TITLE</th>
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Secretaries, Advisers:

1.................................................................
2.................................................................

Date & signature..............................................

Please complete the form and address **by 4 December 2023**, at the latest to:

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<tr>
<th>National Assembly of Côte d’Ivoire</th>
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</tr>
</tbody>
</table>
HOTEL BOOKING FORM

(Each participant should complete the individual hotel booking form)

HOTEL : ______________________________________________________________

Family name: ___________________________ First name: _________________________

Parliament/Organization : _____________________________ _______________________

Address : _____________________________________________________________________

N. telephone : _______________ Email : _________________________________

Arrival date : .................. Hour: .................... Flight N° :..................from:..................

Departure date: ..................Hour : ............... Flight N° :..................

Number of nights : __________________________________________________________

Room category : ____________________________________________________________

Special requests : ______________________________________________________________________

Signature : ................................................................. Date: _____/_____/________

This form should be sent by 7 December 2023 at the latest to the selected Hotel with copy to:

National Assembly of Côte d’Ivoire
Emails: secretariat@assnat.ci

With copy to:
African Parliamentary Union (APU)
Emails: apunion.org@gmail.com; idigado223@gmail.com;